

Date: 25 June 2020 at 10:26:49 BST

To: office@lordswoodssc.co.uk

Subject: Opening Up

To all club members

Following the recent Government information the club I am pleased to inform-you will be opening up at 11.30 on the 4th of July .As I am sure you are aware opening is only possible if we comply with the strict rules relating to social distancing and hygiene .With this in mind you need to be aware of the following procedures that we will be operating to ensure both you as members and the staff are kept isolated from the virus. These procedures are summarised as follows:

1) ADMISSION

Members and their partners and children ONLY will be allowed into the club. Every member will be required to swipe their card and show the card to the door security. You will need to sign in and register the time of your arrival. In the short term temperature checks will in operation.

2) COVID VIRUS

Risk assessments have been carried out to ensure compliance with the Government requirement which include a strict cleaning regime , table layout to ensure Social distancing are maintained and signage indicating where one way systems are in place .

3) OPENING HOURS

Due to the uncertainties regarding the number of members who are likely to use the club(we hope many)in the short term the following opening hours will be in operation.

Open 11.00am until 2.00 pm

Closed 2.00pm until 2.30pm. (cleaning operations)

Open 2.30pm until 5.30pm. (Initially CHILDREN ONLY ALLOWED IN DURING THESE HOURS)

Closed 6.00pm until 6.30pm. (Cleaning operations)

Open. 6.30 pm until closing time.

These operating times have been set to hopefully give all members an opportunity to enjoy a long awaited drink at the club and to allow for the essential cleaning to take place in between.

4) TABLE ARRANGEMENTS

Table layouts to comply with the social distancing have been put into place in both of the bars which will allow 110 people total. The outside seating has short term been extended beyond the patio to maximise the amount of external seating. of also around

100 people. This depending upon popularity can be increased .Part of the-government requirements is that standing and drinking is not allowed and it is important that this is observed.

5) SERVING ARRANGEMENTS

All members when in the club are required to be and remain seated unless visiting the toilets or leaving .Waitress service will initially be in operation and we are investigating the possibility of ordering and paying for drinks via an APP, For hygiene and speed of serving reasons we are asking all members to please pay by card .There will be no cash back accept for members who want to use the fruit machines which are now located in the lower bar.

6) TOILETS AND HYGENE

All toilets will be provided as previously with liquid soap dispensers. Where possible observe social distancing and queue outside if necessary .It is important that members observe the government recommendations in respect to hand cleaning both for the safety of themselves and other members.

Hand sanitizers are in place at strategic locations and we encourage you to use these frequently particularly after using the toilets or entering and exiting the club.

7) KITCHEN

For the time being the kitchen will remain closed until demand can be assessed and new kitchen personnel are appointed. At least short term it is likely to be taken back in house.

We are sorry that we need to contact you in this formal way but if we all pull together and keep to the guidelines we can hopefully enjoy each others' company with the minimum of risk of spreading the virus and having to be closed down again.

Regards

Len Jeffery/Mike Weston